



HRconnection®

Employee Portal

May 29, 2019

Mr. John Giles
11 Poplar Ave.
Elsmere, DE 19805

Re: HRconnection® - renewal

Dear John:

Thank you for renewing HRconnection for your plan year 7/1/2019 thru 6/30/2020.

Once again, IFS Benefits, LLC agrees to do all of the following:

- Provide access to HRconnection (HRc).
- Provide Town of Elsmere with ongoing HRc training
- Assist Town of Elsmere with obtaining employee benefit and human resource related information to load onto HRc.

In exchange, IFS Benefits, LLC asks that Town of Elsmere agree to do all of the following:

- Enter employee benefit and human resource related information into HRc.
- Encourage all existing and new employees to use HRc to access their employee benefit and human resource related information.
- Pay an annual renewal fee of \$250, payable to IFS Benefits, LLC within 30 days of the annual insurance renewal date (7/1/2019)

The agreement shall be automatically renewed annually for an additional twelve-month period unless terminated by either party by giving at least 60 days written notice.

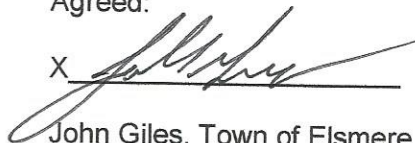
Again, thank you for using HRconnection.

Please sign, return a copy, along with \$250 payment to IFS Benefits, LLC by 7/31/2019.

Thank you,

Steve Blewitt, GBA
IFS Benefits, LLC

Agreed:

X 
John Giles, Town of Elsmere

Date: 06-28-19

7/5/19-processed payment FY 19/20-mms